

FORMS

253

19

Form for summoning public servant / private individual as witness

No.

Government of India

Ministry of

Dated)

(Place of issue

To

Sir,

I am the Inquiring Authority in the proceedings against Shri Your
evidence is considered material. I request you to appear before me on at
(time and place)

You are / are not likely to be required to stay at the place for more than a day.

Yours faithfully,

(Inquiring Officer)

¹Copy to with the request to permit the official mentioned above to
attend the enquiry on these dates.

(Inquiring Officer)